



# ACE | ALABAMA CAREER ESSENTIALS

## What is Alabama Career Essentials?

**Alabama Career Essentials (ACE)** is a FREE training course designed by the Alabama Community College System to provide Alabamians with relevant, cutting-edge, and industry-driven employability skills training to better prepare individuals for the Alabama workforce. The main goal of the new **ACE** course is to ensure current and future workers are equipped with the skills necessary to enter the 21st-century Alabama workforce.

## What will participants learn?

The new **ACE** curriculum is based on the most current **ACCCP** and **Technical Advisory Committee's** five most in-demand career clusters. The course will be delivered online, hybrid, and in-person and can be customized to meet the training and educational needs of business and industry. **Participants will learn the following skills:**

- Computer Literacy
- Math for Work
- Financial Literacy
- Effective Communication
- Resolving Problems in the Workplace
- Workplace Etiquette
- Employment Preparation
- Healthy Workplace Environments
- Workplace Safety

## What will participants gain?

The ACE course is designed to lead individuals to a specific career pathway credential, employment, or job promotion. Students enrolled in the ACE course will have several pathway-specific stackable credential opportunities. Participants who successfully complete the ACE course will earn the **Alabama Certified Employee** credential and will lead to additional industry recognized training and certification options.

### Credentials:

- WorkKeys certifications
- MAP course credentials
- Skills for Success rapid training course credential
- Trackable digital badges and certificates with official transcripts

### Skills:

- Employability skills for success in any workplace
- Pathway-specific technical and academic skills
- 21<sup>st</sup> century workplace ready skills

### Other Benefits:

- A new job
- Gainful employment
- A job promotion
- Transition to post-secondary credit or non-credit program

## Who should I contact for more information?

### ACE & MAPS Administrator

**Courtney Monnette**

*Special Programs Project Director*

**Email:** courtney.monnette@accs.edu

**Phone:** (334) 293-4590

## ADULT EDUCATION - REGIONAL DIRECTORS

### NORTHERN REGION

**Dana Wolfe**

*North Alabama Regional Director*

**Email:** dana.wolfe@accs.edu

**Phone:** (334) 293-4517

### CENTRAL REGION

**Kathleen Jones**

*Central Alabama Regional Director*

**Email:** kathleen.jones@accs.edu

**Phone:** (334) 922-4661

### SOUTHERN REGION

**Terri Dunn**

*South Alabama Regional Director*

**Email:** terri.dunn@accs.edu

**Phone:** (334) 222-6591, ext. 2310

## Where can I find additional resources?



[ACE VIDEO](#)



[ACE COURSE – LIVE DEMO](#)



[ADULT ED. PROVIDERS](#)

- **ACE Video URL:** <https://vimeo.com/749171468>
- **Course URL:** [https://rise.articulate.com/share/a02u9P7HMjfOquMLtVS9ctc4DL3G9YC1#](https://rise.articulate.com/share/a02u9P7HMjfOquMLtVS9ctc4DL3G9YC1#/)
- **Adult Education Providers' Page URL:** <https://www.accs.edu/adulteducation/adult-ed-providers/>